**Foulness Island Parish Council**

 [www.foulnessislandpc.org.uk](http://www.foulnessislandpc.org.uk)

Chairman: Clerk/RFO:

Mrs E. Pitts, Mr B Summerfield CiLCA,

18, Little Wakering Road, Sutton Hall Cottage,

Great Wakering. Sutton Road,

Essex. Rochford, Essex.

SS3 0JE. SS4 1LG.

07941500003. 01702 549308. helloelaine@btinternet.com bsummvint@hotmail.com **AGENDA**

 **YOU ARE HEREBY SUMMONED TO THE MEETING OF**

 **THE FOULNESS ISLAND PARISH COUNCIL**

 **at the Staff Premises, Lodge Farm, Foulness Island, Southend-on-Sea, Essex. SS3 9XN.**

 **on WEDNESDAY 2nd FEBRUARY 2022 at 7.00 pm.**

Chairman's opening remarks.

**Item: An** **informal Meeting** (15 minutes)

 **for Foulness Island Residents, the F.I. Parish Councillors and QinetiQ only.**

……………………………………………………………………………………………………………………………………………………………………………………………

1. **The Chairman to declare the formal meeting open: 7.--pm**.

i Councillors:

ii Members of the Public

**2. Apologies for absence:**

iTo be received by **the Clerk in person only** via: email, letter and telephone.

ii To discuss the FIPC’s acceptance of reasons for absence.

**3. Declarations of Interests**

i **To receive all declarations of interests including** dispensations under the relevant provision s.33 of the

 Localism Act 2011.

ii **The Chairman reminds Councillors to declare any further interests now and as they became evident to them,**

 **during the progress of the meeting.**

**4. Foulness Island Public Forum:** (5 Minutes per person with a Maximum of 15 minutes).

 Councillors, Guests, visiting Ward/County Councillors and questions from members of the public.

**5. To receive the Minutes of the Meeting of the 1st December 2021:**

 To agree:

**6. Matters Arising from the Minutes: (Not on the Agenda)**

i (Minute 54/i) Potential visit by the Essex Portfolio Holder for The Arts to the Heritage Centre.

 Councillors reports:

ii (Minute 54/ii) Post Code Sat Nav problems for visitors to the Island.

 Ward Councillor Mr M Steptoe’s report:

**7. Finance:**

i To receive the FIPC Financial Statements (circulated on 3rd February 2022).

ii To receive the Co-op Bank Financial Statements (circulated on 3rd February 2022).

iii The above FIPC balances to be checked against Co-op Bank Statements by Cllrs: …………….. and …………………….

iv To record the Resolved PRECEPT on the Rochford District Council for 2022-2023 is £3,100-00.

v The Clerk’s Admin report re:

 i online Banking problems

 ii www.foulnesspc.org.uk domain renewal fee (five year) @ £71-94.

vi To receive an invoice from Information Commission re: annual Data Registration fee @ £40-00.

vii To ratify the January Salary payment to the Clerk @ £156-39.

viii To ratify the February Salary payment to the Clerk @ £156-39.

ix To ratify the January payment to Cllr: Mrs E Pitts re: Remembrance wreath @ £20-00.

x To ratify the January payment to Maxus Services Ltd re: invoice 201235 Churchyard hedging @ £375-00.

xi To record the ratified salary transfer payment December 2022 to the Clerk @ £153-39.

xii To record the ratified payment December 2021 to the DIO for rent re: the Community space, Churchend @ £10-00

xiii To record the ratified payment December 2021 to Mr B Summerfield re: Amazon supplied printer toners @ £40-99.

xiv To Resolve: all invoiced payments, auditing statements, financial statements, receipts, Bank transfers, etc.

 Proposed by Councillors: …………..…….., seconded by ………………….. and agreed by all.

**8. Planning:**  Application no 22/00…./FUL

**9. Correspondence:**

i To record the publication of the QQ ‘Foulness Residents’ Updates: January 2022.

ii To record the publication of the Foulness Island newsletters of January 2022.

iii The Councillor vacancy on the Parish Council is advertised on the FIPC Notice Boards, Website and Facebook.

iv Councillors reports:

**10. Streetlights:**

 Councillors reports:

**11. Highways:**

i The Clerk’s report re: ref 2755483 vegetation problem on the Crouch Corner byway.

ii Councillors reports:

**12. Website:**

 The website is to be brought up to date with the inclusion of this meetings’ information.

**13. Next Agenda Items from Councillors:** *for next Agenda and exchange of information only.*

 Items:

**14. The next Foulness Island Parish Council Meeting:**

 to be held as agreed and further advised by the latest Government Covid 19 Announcement!

 To agree: **6th APRIL 2022.**

28th January 2022. B. Summerfield, Foulness Island Parish Council Clerk/RFO).